

(Advertisement-both in English & Hindi to be published in Employment News)

F.No. 4 22/2015 MIDH (CDB)

Government of India

Ministry of Agriculture and Farmers Welfare  
Department of Agriculture, Cooperation & Farmers Welfare.

Subject: Filling up the post of Chairman, Coconut Development Board (Rs.37,400-67,000 and Grade Pay of Rs.10,000/-), Kochi in the Ministry of Agriculture and Farmers Welfare (Department of Agriculture, Cooperation & Farmers Welfare) on deputation (including short-term contract) basis-reg.

It is proposed to fill up the post of Chairman, Coconut Development Board, Kochi in the pay scale of Rs.37,400-67,000 and Grade pay of Rs.10,000/-, Ministry of Agriculture and Farmers Welfare (Department of Agriculture, Cooperation & Farmers Welfare) on deputation (including short-term contract) basis, from amongst officers of the Central Government or State Governments or Union Territories or recognized Research Institutions or Agriculture Universities or Public Sector Undertakings are eligible for consideration with the following qualifications and experience:-

1. (a) (i) holding post on regular basis in the grade of Joint Secretary to the Government of India;

or

(ii) with five years regular service in a post in the pay band or pay scale of Rs.37,400-67,000 (PB-4) and grade pay of Rs.8700 or equivalent and

(b) Possessing educational qualifications and experience as under:-

Ph.D. in Horticulture or Life Sciences from a recognized University with at least 15 years experience in horticulture development/research/ production/ extension including 5 years experience in the field of coconut development

OR

Master's degree in Management with at least 20 years managerial experience including 10 years in horticulture development of which 5 years experience should be in the field of coconut development.

2. The period of deputation shall ordinarily not exceed five years or till the candidate attains the age of sixty years, whichever is earlier.

3. The officer selected for appointment on deputation basis will have the option to draw his/her grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of pay of the post in accordance with DOPT OM.NO. 2-8/97-Estt. (Pay II) dated 11-3-98 as amended from time to time.

4. It is requested that applications (in triplicate) in the enclosed proforma, along with complete and up to date annual confidential/assessment report dossiers (photocopies of the CRs are to be got attested by an officer not below

contd...2.

the rank of Under Secretary to the Government of India) and Integrity Certificate of eligible officers who could be spared in the event of his/her selection, may be forwarded to the Additional Commissioner (MIDH), Horticulture Division, Room No.147-A, First Floor, Department of Agriculture, Cooperation & Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi- 110001 **within 60 days** from the date of publication of this circular in the Employment News.

5. While forwarding the applications it may also be verified and certified that the particulars furnished by the officers are correct and that no Vigilance case is either pending or contemplated against them and no major/minor penalty has been imposed on the officers during the last 10 years. Applications received after due date or without the CRs, Vigilance Clearance, Integrity Certificate and a statement showing major/minor penalty, if any, imposed on the officers during the last 10 years or otherwise found incomplete will not be considered.



(Anuradha Vemuri)  
Additional Commissioner (MIDH)

PROFORMA

- 1. Name:
- 2. Date of Birth:
- 3. Date of retirement under Parent Department/organization:
- 4. Educational Qualifications:
- 5. Whether educational qualifications required for the post are satisfied. If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.

	Qualifications/Experience required	Qualifications/Experience possessed by the officer
Essential:-	(1)	(2)
		(3)
Desirable:-	(1)	(2)
		(3)

- 6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
- 7. Details of employment in the chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Name of Post	Office/Institution/Orgn.	From	To	Scale of pay and basic pay therein	Nature of duties performed

- 8. Nature of present employment i.e.ad-hoc or temporary or permanent.

(M)

9. In case, the present employment is held on deputation/contract basis, please state:

- a) The date of initial appointment
- b) Period of appointment on deputation/contract
- c) Name of the parent office/organization to which you belong

10. Additional details about present employment. Please state whether working under:-

- a) Central Government
- b) State Government
- c) Union Territory
- d) ICAR
- e) Agriculture University
- f) Recognized Research Institutions or Councils
- g) Semi Government/ Autonomous or Statutory Organization
- h) Other Organizations

11. Are you in the revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

12. Total emoluments per month now drawn

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

14. Whether belongs to SC/ST/OBC

15. Remarks

Date:

Signature of the Candidate  
Address

It is certified that the particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

Date:

Signature of the Head of Department/Organization  
(with stamp)

मि.सं. 4-22/2015-एमआईडीएच(सीडीबी)

भारत सरकार

कृषि एवं किसान कल्याण मंत्रालय

कृषि, सहकारिता एवं किसान कल्याण विभाग

कृषि भवन, नई दिल्ली-110001

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**विषय:-** कृषि, सहकारिता एवं किसान कल्याण विभाग के अधीन एक स्वायत्त संगठन नारियल विकास बोर्ड कोच्चि (केरल) में 37400-67000 रु. + ग्रेड वेतन 10000 रुपये के वेतनमान में अध्यक्ष नारियल विकास बोर्ड के पद की प्रत्याशित रिक्ति पर प्रतिनियुक्ति (जिसमें अल्पकालिक करार शामिल है) के आधार पर भर्ती ।

कृषि एवं किसान कल्याण मंत्रालय (कृषि, सहकारिता एवं किसान कल्याण विभाग) के अधीन एक स्वायत्त संगठन नारियल विकास बोर्ड कोच्चि (केरल) में 37400-67000 रु. + ग्रेड वेतन 10000 रुपये के वेतनमान में अध्यक्ष नारियल विकास बोर्ड के पद की प्रत्याशित रिक्ति पर प्रतिनियुक्ति (जिसमें अल्पकालिक करार शामिल है) के आधार पर भर्ती करने के लिए केन्द्र/राज्य सरकारों/संघ शासित क्षेत्रों/भारतीय कृषि अनुसंधान परिषद/कृषि विश्वविद्यालयों/सार्वजनिक क्षेत्र के उपक्रमों/मान्यता प्राप्त अनुसंधान संस्थानों या परिषदों/अर्द्ध-सरकारी/ स्वायत्त या सांविधिक संगठनों के ऐसे अधिकारी जो निम्नलिखित शैक्षणिक योग्यता एवं अनुभव रखते हों, विचार के पात्र होंगे। -

1. क. (i) भारत सरकार के संयुक्त सचिव के ग्रेड में नियमित आधार पर पद धारण किये हुए हों  
या

(ii) जिन्होंने 37400-67000 रु. (पी.बी.-4) + ग्रेड वेतन 8700 रु. के वेतनमान में या इसके समकक्ष नियमित आधार पर नियुक्ति के पश्चात ग्रेड में पाँच वर्षों की सेवा कर चुके हों;  
और

(ख) निम्नलिखित शैक्षणिक योग्यताएं तथा अनुभव रखते हों-

**अनिवार्य** (i) किसी मान्यताप्राप्त विश्वविद्यालय से बागवानी अथवा लाइफ साइंस में पी.एच.डी. के साथ बागवानी विकास/अनुसंधान/उत्पादन/विस्तार में कम से कम 15 वर्ष का अनुभव जिसमें नारियल विकास के क्षेत्र में पांच वर्ष का अनुभव शामिल है। अथवा

(ii) प्रबन्ध में स्नातकोत्तर डिग्री के साथ 20 वर्ष का प्रबन्धकीय अनुभव जिसमें 10 वर्ष का अनुभव बागवानी विकास में और उसमें से पांच वर्ष का अनुभव नारियल विकास के क्षेत्र में होना चाहिए।

2. प्रतिनियुक्ति की अवधि सामान्यतः पांच वर्ष से अधिक नहीं अथवा अभ्यर्थी के 60 वर्ष की आयु प्राप्त करने, इनमें से जो भी पहले हो, तक होगी।

3. प्रतिनियुक्ति के आधार पर नियुक्ति के लिए चुने गये अधिकारी को समय-समय पर यथा संशोधित दिनांक 11/03/1998 में डी.ओ.पी.टी. के कार्य ज्ञापन सं. 2-8/97-स्था वेतन-II के अनुसार पद के वेतनमान में अपना वेतनमान निर्धारण कराने का अथवा अपना ग्रेड वेतन जमा प्रतिनियुक्ति (ड्यूटी) भत्ता आहरित करने का विकल्प होगा।

4. अनुरोध है कि ऐसे अधिकारियों जिन्हें उनका चयन होने की स्थिति में छोड़ा जा सके, के आवेदन (तीन प्रतियों में) संलग्न प्रपत्र में पूर्ण अद्यतन गोपनीय मूल्यांकन रिपोर्ट सहित (गोपनीय रिपोर्ट की प्रतिलिपियां भारत सरकार के ऐसे अधिकारी से सत्यापित होनी चाहिए जो अवर सचिव के पद से कम न हो) रोजगार समाचार पत्र में जारी होने की तारीख से 60 दिन के भीतर अतिरिक्त आयुक्त (एमआईडीएच), बागवानी प्रभाग, कमरा संख्या 147 ए, प्रथम-तल, कृषि एवं किसान कल्याण मंत्रालय, कृषि, सहकारिता एवं किसान कल्याण विभाग, कृषि भवन, डॉ. राजेन्द्र प्रसाद मार्ग, नई दिल्ली-110001 के पास भेज दिये जाएं और पात्र अधिकारी की सत्यनिष्ठा भी प्रमाणित की जाय।

5. आवेदन पत्र भेजते समय यह भी जांच की जाए कि अधिकारी द्वारा दिये गये ब्योरे सही हैं और उनके खिलाफ कोई सतर्कता मामला न तो लम्बित हैं और न ही ऐसा किये जाने का विचार है तथा पिछले 10 वर्षों के दौरान उन पर छोटा/बड़ा कोई दण्ड नहीं लगाया गया है। अंतिम तारीख के बाद प्राप्त आवेदन पत्र अथवा बिना गोपनीय रिपोर्ट, सतर्कता निकासी, निष्ठा प्रमाण पत्र और यदि पिछले 10 वर्षों के दौरान कोई छोटा/बड़ा दण्ड लगाया गया हो तो उसके विवरण के बिना अथवा अन्यथा अपूर्ण आवेदन पर विचार नहीं किया जायेगा।

अनुराधा वेमूरी

(अनुराधा वेमूरी)

अतिरिक्त आयुक्त (एमआईडीएच)

## प्रपत्र

1. नाम (बड़े अक्षरों में) :
2. जन्मतिथि (अंग्रेजी कैलेंडर के अनुसार) :
3. मूल विभाग/संगठन में सेवानिवृत्ति की तारीख :
4. शैक्षणिक अर्हताएं :
5. आपके द्वारा दी गई उपर्युक्त प्रविष्टियों को ध्यान में रखते हुए कृपया स्पष्ट उल्लेख करें कि क्या आप पद की अपेक्षाओं को पूरा करते हैं? यदि नियमों में किसी योग्यता को किसी निर्धारित योग्यता के समतुल्य बताया गया है, तो उसके प्राधिकरण का नाम बतायें।

अपेक्षित अर्हताएं/अनुभव	अधिकारी के पास अर्हता/अनुभव
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अनिवार्य: (1)

(2)

(3)

वांछनीय: (1)

(2)

(3)

6. आपके द्वारा दी गई उपर्युक्त प्रविष्टियों को ध्यान में रखते हुए कृपया स्पष्ट उल्लेख करें कि क्या आप पद की अपेक्षाओं को पूरा करते हैं।
7. कालक्रमानुसार में रोजगार के विवरण, यदि नीचे का स्थान अपर्याप्त है तो अपने हस्ताक्षर द्वारा विधिवत प्रमाणित एक अलग पत्रक संलग्न करें।

पद का नाम	नियोक्ता/संगठन	से	तक	वेतनमान और इसका वर्गीकरण	निष्पादित इयूटी का स्वरूप

8. वर्तमान नियुक्ति का स्वरूप अर्थात् तदर्थ अथवा अस्थाई अथवा अर्द्धस्थायी अथवा स्थायी।
9. यदि वर्तमान रोजगार प्रतिनियुक्ति/अनुबंध आधार पर है तो कृपया उल्लेख करें:-
  - (क) प्रारंभिक नियुक्ति की तारीख
  - (ख) प्रतिनियुक्ति/अनुबंध पर नियुक्ति की अवधि
  - (ग) मूल कार्यालय/संगठन का नाम जिससे आप संबंध रखते हैं।

10. वर्तमान रोजगार के बारे में अतिरिक्त ब्योरे (संगत स्तम्भ में अपने नियोक्ता का नाम दर्शाएं):-
- (क) केन्द्र सरकार (ख) राज्य सरकार  
 (ग) केन्द्र शासित राज्य (घ) भारतीय कृषि अनुसंधान संस्थान  
 (ङ) कृषि विश्वविद्यालय  
 (च) मान्यता प्राप्त अनुसंधान संस्थान अथवा परिषद  
 (छ) अर्द्ध सरकारी/स्वायत्तशासी अथवा सांविधिक संगठन  
 (ज) अन्य संगठन
11. क्या आप संशोधित वेतनमान प्राप्त कर रहे हैं? यदि हाँ, तो तारीख बताएं जिसमें संशोधन किया गया था और पूर्वसंशोधित वेतनमान भी बताएं।
12. इस समय प्रतिमाह आहरित मूल वेतन और कुल परिलब्धियां।
13. अतिरिक्त सूचना, यदि कोई है, जिसका आप पद के लिए अपनी उपयुक्तता के समर्थन में उल्लेख करना चाहेंगे, यदि स्थान अपर्याप्त है, तो अलग पत्रक संलग्न करें।
14. क्या आप अनुसूचित जाति/अनुसूचित जनजाति से संबंधित हैं।
15. टिप्पणियां।

दिनांक:

उम्मीदवार के हस्ताक्षर

पता.....

प्रमाणित किया जाता है कि प्रस्तुत किये गये ब्योरे सही हैं तथा उनके खिलाफ सतर्कता संबंधी कोई मामला न तो लम्बित है/न ही उस पर विचार किया जा रहा है, विगत 10 वर्षों के दौरान उनके खिलाफ कोई बड़ा/छोटा दण्ड नहीं लगाया गया है/विगत 10 वर्षों में उन पर लगाये गये बड़े/छोटे दंड की सूची संलग्न है और उनकी सत्यनिष्ठा संदेह से परे है।

तारीख .....

विभाग/संस्था के प्रमुख के हस्ताक्षर

(मुहर सहित)



46

F.No. 4-22/2015-MIDH (CDB)  
Government of India  
Ministry of Agriculture and Farmers Welfare  
Department of Agriculture, Cooperation & Farmers Welfare

147-A, Krishi Bhawan, New Delhi.  
Dated: 2<sup>nd</sup> June, 2016

To

1. The Chief Secretary  
All State Govts./UTs
2. The Secretary  
Department of Horticulture/Agriculture  
All State Govts./UTs
3. The Vice Chancellor  
All Agriculture Universities
4. All recognized Research Institutions or Councils
5. The Secretary (ICAR)  
Krishi Bhavan, New Delhi
6. The Managing Director  
All Public Sector Undertakings

Subject: Filling up the post of Chairman, Coconut Development Board (Rs.37,400-67,000 and Grade Pay of Rs.10,000/-), Kochi in the Ministry of Agriculture and Farmers Welfare (Department of Agriculture, Cooperation & Farmers Welfare) on deputation (including short-term contract) basis-reg.

Sir,

It is proposed to fill up the post of Chairman, Coconut Development Board, Kochi in the pay scale of Rs.37,400-67,000 and Grade pay of Rs.10,000/-, Ministry of Agriculture and Farmers Welfare (Department of Agriculture, Cooperation & Farmers Welfare) on deputation (including short-term contract) basis, from amongst officers of the Central Government or State Governments or Union Territories or recognized Research Institutions or Agriculture Universities or Public Sector Undertakings are eligible for consideration with the following qualifications and experience:-

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Contd...2/-

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*Anuradha Vemuri*  
2/6/16

(Anuradha Vemuri)  
Additional Commissioner (MIDH)

48

Copy for information and necessary action to:

1. The Establishment Officer, Deptt. of Personnel and Training, North Block N.Delhi
2. All Ministries/Departments of the Government of India, with the request that the vacancy may please be given wide publicity in their subordinate and attached offices and Regional Research Institutions under their administrative control.
3. All attached and subordinate offices of the Department of Agriculture, Cooperation & Farmers Welfare
4. PS to Minister of Agriculture & Farmers Welfare / PS to MOS (A,C&FW)
5. Sr. PPS to Secretary(A,C&FW)/PPS to Addl. Secretary(A,C&FW)/ PPS to Joint Secretary (MIDH)/PPS to Horticulture Commissioner/Agriculture Commissioner.
6. Facilitation Center, Department of Agriculture, Cooperation & Farmers Welfare / Under Secretary (GA)
7. Guard File/Spare copies/Notice Board of the Department
8. Executive (Employment News), DAVP. Soochna Bhavan, 10<sup>th</sup> Floor, Phase IV, CGO Complex, New Delhi-110003), for giving wide publicity in the Employment News.

*Anuradha Vemuri*  
21/6/16

(Anuradha Vemuri)  
Additional Commissioner (MIDH)

**PROFORMA**

- 1. Name:
- 2. Date of Birth:
- 3. Date of retirement under Parent Department/organization:
- 4. Educational Qualifications:
- 5. Whether educational qualifications required for the post are satisfied. If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.

Qualifications/Experience required	Qualifications/Experience possessed by the officer
------------------------------------	--

- |             |     |
|-------------|-----|
| Essential:- | (1) |
|             | (2) |
|             | (3) |
| Desirable:- | (1) |
|             | (2) |
|             | (3) |

- 6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
- 7. Details of employment in the chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Name of Post	Office/Institution/Orgn.	From	To	Scale of pay and Basic pay therein	Nature of duties performed

- 8. Nature of present employment i.e.ad-hoc or temporary or permanent.

9. In case, the present employment is held on deputation/contract basis, please state:

- a) The date of initial appointment
- b) Period of appointment on deputation/contract
- c) Name of the parent office/organization to which you belong

10. Additional details about present employment. Please state whether working under:-

- a) Central Government
- b) State Government
- c) Union Territory
- d) ICAR
- e) Agriculture University
- f) Recognized Research Institutions or Councils
- g) Semi Government/ Autonomous or Statutory Organization
- h) Other Organizations

11. Are you in the revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

12. Total emoluments per month now drawn

13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

14. Whether belongs to SC/ST/OBC

15. Remarks

Date:

Signature of the Candidate  
Address

It is certified that the particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

Date:

Signature of the Head of Department/Organization  
(with stamp)